

The New Summerfield Independent School District is accepting proposals for:

Internal Connections

RFP #1-2020

Proposals are to be mailed to **Troy Jenkins, Technology Director, New Summerfield Independent School District, 13307 Hwy 110 S, New Summerfield, TX 75780**. Please mark your envelope plainly: **Internal Connections (Proposal #1-2016)**, due date: **March 24, 2020**. You may also send proposals to tjenkins@newsommerfieldisd.net.

Proposals will be accepted until **3:00pm(CT), March 24, 2020**. Any proposals received late will be returned unopened. New Summerfield Independent School District is not responsible for proposals misplaced or mailed incorrectly.

Awards and other information will be posted on the district's website as it becomes available. New Summerfield ISD reserves the right to accept or reject all or any part of any proposal, waive minor technicalities and award the proposal to best serve the interest of the District.

We look forward to hearing from you.

Sincerely,

Troy Jenkins
Technology Director
tjenkins@newsommerfieldisd.net

NEW SUMMERFIELD INDEPENDENT SCHOOL DISTRICT

Internal Connections

RFP #1

IN ORDER FOR YOUR PROPOSAL TO BE CONSIDERED, THE FOLLOWING ITEMS ARE REQUIRED TO BE INCLUDED IN THE PROPOSAL PACKAGE:

DESCRIPTION OF ITEM	YES	NO	N/A
1. FELONY CONVICTION NOTIFICATION (Fill in one of the appropriate sections - A, B or C. Company official signature is required, Page 5).	_____	_____	_____
2. FINGER PRINTING COMPLIANCE (p. 6)	YES	NO	N/A
	_____	_____	_____
3. PROPOSAL SPECIFICATION REQUIREMENTS FORM (Fill in ALL blank lines as needed, Page 7).	_____	_____	_____
4. ADDITIONAL TERMS & CONDITIONS (Pages 9-14)	_____	_____	_____
5. SPECIFICATIONS (Pages 7, 15)	_____	_____	_____
6. PROPOSAL PRICING (Pages 20-31)	_____	_____	_____
7. ATTACHMENT I (Fill in ALL requested information, Pages 19-20)	_____	_____	_____
8. NON-COLLUSION STATEMENT & SIGNATURE SHEET (Fill in blank lines on form completely and sign it, Page 35).	_____	_____	_____
9. PLEASE SUBMIT THE WHOLE PACKAGE EVEN IF NOT SUBMITTING A PROPOSAL ON ALL ITEMS.			

**** (FAILURE TO SIGN THE PROPOSAL MANUALLY WILL DISQUALIFY IT.) ****
Four copies of the proposal are required.

NEW SUMMERFIELD INDEPENDENT SCHOOL DISTRICT

Internal Connections

RFP #1

STANDARD TERMS AND CONDITIONS NOTICE TO PROPOSERS

ITEMS BELOW APPLY TO AND BECOME A PART OF TERMS AND CONDITIONS OF THIS PROPOSAL UNLESS SUPERSEDED BY ANY ATTACHED TERMS AND SUPPLEMENTAL CONDITIONS OR SPECIFICATIONS IN WHICH CASE ATTACHED CONDITIONS WILL PREVAIL
ANY EXCEPTIONS MUST BE IN WRITING

1. Proposals should be submitted on this form and continued on any attached list(s) of items offered. Each proposal shall include 4 copies and be placed in an envelope, sealed and properly identified with the proposal title, proposal number and date to be opened. **Responses sent by overnight mail should include the proposal # written on delivery ticket.**
2. Proposals must be received in the NSISD Administration Office before the hour and date specified. **Late proposals will not be considered under any circumstances.**
3. Deliveries under terms of the request for sealed proposals will be in accordance with the dates indicated therein. Whenever no date is indicated, the vendor will enter the earliest date which can be assured. If delays are foreseen, written notice shall be given to the District. Extensions to complete orders will be considered as failure to meet delivery dates, and may result in removal of the vendor from the approved vendors list. All goods are subject to inspection and return at the expense of the vendor if found to be inferior to those specified.
4. Delivery shall be made during normal working hours unless prior approval has been obtained from the district.
5. Installation: (If included in specifications) The successful proposer shall provide the following services and requirements at no additional cost above the initial proposal price on equipment, hardware, or furniture. Provide transportation of the items to the building, locating the items in the proper location within the building, uncrating, complete assembly and adjustment by a trained installation engineer and removal of all debris. Equipment is to be complete including operating/owner's manuals, wiring, and piping, and made ready for electrical and/or fluid service connection by the School District. After connections, make the machine ready, start up, analyze and correct any malfunctions of the equipment. Provide all materials, equipment, and labor to place machinery in top operating conditions or to fully assemble hardware or furniture.

Internal Connections
RFP #1

6. Offer unit price on quantity, if specified, extend and show total, if applicable. In case of error in extension, unit prices shall govern.
7. Proposal prices must be firm for acceptance for **ninety (90) calendar days** from proposal opening date. No proposals may be withdrawn without written approval after a contract has been signed or partial performance of the proposal agreement has begun.
8. **Failure to manually sign proposal will disqualify it.** Person signing proposal should show title or authority to bind their firm to a contract.
9. The district is exempt from Federal Excise Tax, State Tax and Local Tax. Do not include tax in proposal. If it is determined that tax was included in the proposal, it will not be included in the tabulation or any awards. Tax exemption certificates will be furnished upon request.
10. On items proposed, samples must be furnished within five (5) working days after proposal opening at no cost to the district, if requested. If not destroyed in examination they will be returned to the proposer on request at their expense.
11. **All items offered must be new** and in first class condition, including containers suitable for shipment and storage, unless otherwise indicated on the proposal. No refurbished items will be accepted. Failure to submit requested samples may be terms for not considering the proposed item.
12. The District reserves the right to accept or reject all or any part of any proposal, waive minor technicalities and award the proposal to best serve the interest of the District.
13. The District reserves the right to purchase additional quantities, up to 100% of items approved, throughout the proposal periods listed on this proposal subject to verification of the same or lower prices and conditions of this proposal. All purchases will be made contingent on the availability of funds.
14. During the performance of this contract, the contractor agrees not to discriminate against any employee or applicant for employment because of race, color, national origin, age, religion, gender, marital or veteran status, or handicapping conditions.
15. **Venue:** Any disputes or litigation that could arise related to this proposal shall have as Cherokee County in the State of Texas.
16. **Term of Contract:** The term of contract will be from contract signing until (end of **Erate year 20-21**).

Date

Company Name

NEW SUMMERFIELD INDEPENDENT SCHOOL DISTRICT
Internal Connections
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FELONY CONVICTION NOTIFICATION

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person, owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony." Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."

THIS NOTICE IS NOT REQUIRED OF A PUBLICLY-HELD CORPORATION, BUT THE COMPANY REPRESENTATIVE MUST CHECK OFF A SELECTION BELOW (A, B, OR C)

I, the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge.

VENDOR'S NAME: _____

AUTHORIZED COMPANY OFFICIAL'S NAME (PRINTED): _____

DATE: _____

******* PLEASE CHECK OFF A SELECTION BELOW *******

() A. My firm is a publicly held corporation. Therefore this reporting requirement is not applicable.

() B. My firm is not owned and/or operated by anyone who has been convicted of a felony.

() C. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): _____

Details of Conviction(s): _____

Proposal Number

Date

Company Name

NEW SUMMERFIELD INDEPENDENT SCHOOL DISTRICT

Internal Connections RFP #1

FINGER PRINTING NOTIFICATION

State of Texas Legislative Senate Bill No. 9, School contractors hired 1/1/2008 or after who meet the following criteria must be fingerprinted:

- Work on a contract for services;
- Have continuing duties related to the contract; and
- Have direct contact with students.

Contractor should certify to the school district or charter school that they are compliant with fingerprinting their employees.

Instructions to School District Contractors Regarding Criminal History Background Searches Under Senate Bill 9

Senate Bill 9 directs school district contractors to obtain state and national criminal history background searches on their employees who will have direct contact with students, and to receive those results through the DPS criminal history clearinghouse (Fingerprint-based Applicant Clearinghouse of Texas –FACT). In order for contractors to receive the information through FACT, they must first establish an account with the DPS for FACT clearinghouse access. The Company owner must sign a user agreement with the DPS. To obtain the user agreement and more information, please contact:

Access and Dissemination Bureau
Texas Department of Public Safety
Crime Records Service
P. O. Box 149322
Austin, Texas 78714-9322
Email: FACT@dps.texas.gov
Phone: (512) 424-2365, Option 2

For fastest service, please email or call. State in the message that you are a school district contractor and need to have an account established for DPS FACT clearinghouse access. Please include:

Company Name
Company Address
Company Phone
Name of Company point of contact
Phone of Company point of contact
Company email to be used for notification of FACT records and messages

The information in the DPS FACT Clearinghouse is confidential, and access must be restricted to the least number of persons needed to review the records. The account must include at least one designated supervisor to make necessary changes and to monitor the site's security and the access to the criminal history data retrieved. Additional users must be limited to those who need to request, retrieve, or evaluate data regarding the individual applicants.

PLEASE NOTE: After you sign the DPS User Agreement for FACT, DPS will provide you with a revised **FAST Fingerprint Pass** that you will have to provide to your employees and applicants. Your employees and applicants will use that **FAST Fingerprint Pass** when scheduling their FAST fingerprinting.

NEW SUMMERFIELD INDEPENDENT SCHOOL DISTRICT

It is the intent of these specifications to secure proposals for:

Internal Connections RFP #1

For further information or questions, please contact in writing or email at tjenkins@newsummerfieldisd.net . All responses will be posted on The New Summerfield ISD website: www.newsummerfieldisd.org

**Mail Proposals to:
New Summerfield ISD
Attn: Troy Jenkins
13307 Hwy 110 S
New Summerfield, TX 75780**

The district will evaluate vendor's proposals based on the following criteria:

- (30%) purchase price;
- (25%) the total long-term cost to the district to acquire & maintain the vendor's goods or services including monthly fees, licenses, and/or maintenance requirements;
- (15%) the quality of the vendor's goods or services and the extent to which the goods or services meet the district's needs;
- (15%) the vendor's relationship with the district;
- (10%) the reputation of the vendor and of the vendor's goods or services;
- (5%) any other relevant factor specifically stated in the request for bids or proposals.

I. INTRODUCTION

The purpose of this proposal is to purchase **Internal Connections** to meet the district's needs. Walk-throughs are conducted by appointment only. Contact **Troy Jenkins** for an appointment at tjenkins@newsummerfieldisd.net or (903) 726-3306.

Do note that the vendor is also responsible for installing the components, providing a network diagram, labeling any cables and equipment. Additionally, the vendor will be required to configure and test all equipment, providing the test results to the district in writing.

II. TERMS & CONDITIONS OF REQUEST FOR PROPOSAL ("RFP")

2.0 Response Submission

Responses to this RFP must be submitted in sealed packages. Packages must be delivered by either United States Postal Service, express delivery, or personally on or before **3:00pm (CT) March 24, 2020**. No public opening will be held. Any proposals received late will be returned unopened. New Summerfield Independent School District is not responsible for proposals misplaced, mailed incorrectly, or **lost by the delivery service**. You may also email proposals to tjenkins@newsummerfieldisd.net.

2.1 District's Expectations from Vendors

The district will require that any vendor meet the following minimum expectations:

2.1.1. Vendors must return phone calls from district staff within 24 hours maximum of receiving the call. This does not necessarily mean that vendor must have the requested information. Not returning phone calls within this minimum time frame will serve as grounds for the district to drop vendor from the approved list and select another vendor.

2.1.2. The district will assume that any price offered will remain firm for acceptance by the District, **until project is deemed complete**. The district will also assume that the awarded vendor will process district orders upon receipt without any increase in price to the district.

2.1.3. When on-site maintenance is specified, the district will not spend more than 30 minutes diagnosing problems with equipment. The district will expect the vendor to provide a direct contact for troubleshooting and maintain a 4 hour, on site response time for troubleshooting or repairs. The district will expect vendor or designee to come to the district to troubleshoot and repair the equipment on-site.

2.1.4. The district will require that vendors pass along any price cuts to the district immediately and that the vendor will work continuously to enhance services, products, and pricing.

2.2 Costs Associated with Preparation of the Vendor's Response

The district will not be liable for any cost incurred by the respondents in preparing responses to this RFP or negotiations associated with award of a contract.

2.3 Time Frame

The purchase of the **Internal Connections** will begin in the **Late Summer of 2020** or early **Fall of 2020**.

2.4 Interpretation and Additional Information

2.4.1. Interpretations, Corrections and/or Changes: Any interpretation, correction, or changes of the RFP will be made by ADDENDUM. Interpretations, corrections, or changes to the RFP made in any other manner will not be binding, and the vendor shall not rely upon such interpretations, corrections, or changes. Addenda will be posted on the district website. Addenda will be issued as expeditiously as possible (if necessary). It is the responsibility of the vendors to determine whether all addenda have been viewed.

2.4.2. Addenda: It will be the responsibility of all respondents to contact the district before submitting a response to the RFP to ascertain if any addenda have been issued. It will be the responsibility of all respondents to obtain all addenda, execute them, and return addenda with the response to the RFP.

2.5 Proposal Acceptance Period

Prices quoted in the vendor's response for all labor and materials will remain in effect **until the project is deemed complete**.

2.6 Questions

Questions arising out of this RFP must be received in writing, by mail or email (fax is not acceptable) at the District not later than **March 17** or the questions will be considered null and void. Responses to all questions received in proper time frames will be answered and posted on the school website. www.newsummerfieldisd.org

2.7 Omissions

Omissions in the proposal on any provision herein described shall not be construed as to relieve the vendor of any responsibility or obligation requisite to the complete and satisfactory delivery, operation, and support of any and all equipment or services.

2.8 Proposal period

The term on the contract will be from the date the NSISD signs a contract, until end of project.

2.9 Payment Conditions

The district desires to purchase Internal Connections. Payment shall be made upon satisfactory delivery of the items ordered.

2.9.1 Payment Conditions

Payment shall be made within 30 days of:

- Receipt of invoice, or
- Completion & acceptance of the project in its entirety

2.10 Warranties

Materials and workmanship hereinafter specified and furnished shall be fully guaranteed by the vendor for a minimum of 3 years.

If the vendor procures equipment or materials under the Contract, the vendor shall obtain for the benefit of the District equipment and materials warranties against defects in materials and workmanship to the extent such warranties are reasonably obtainable.

The vendor shall pass along to the District any additional warranties offered by the manufacturers, at no additional cost to the District.

This warranty shall in no manner cover equipment that has been damaged or rendered unserviceable due to negligence, misuse, acts of vandalism, or tampering by the District or anyone other than employees or agents of the vendor. The vendor's obligation under its warranty is limited to the cost of repair of the warranted item or replacement thereof, at the vendor's option. Insurance covering said equipment from damage or loss is to be borne by the vendor until full acceptance of equipment and services.

2.11 Price Quotations

Price quotations are to include the furnishing of all materials, equipment, tools, patch cables and cabling, modules, and the provision of all labor and services necessary or proper for the completion of the work, as well as maintenance and training manuals. The District will not be liable for any costs beyond those proposed herein and awarded. Time and materials quotes will be unacceptable.

2.12 Price Stability

Contract prices and discounts shall be fixed at the time of contract approval by the district and the vendor. In the event of price changes, replacement equipment shall be purchased at the lower of contract or then current market price. In no case shall a price higher than the contract price be paid for equipment proposed.

In the event that the district desires to purchase additional parts contained in the contract, future purchases will be determined using the vendor-specified discount rate in the proposal from the manufacturer's suggested retail price as of the date of the order. In no case shall the price exceed

the favored Vendor's prices.

2.13 Variation in Quantities and Configurations

Equipment and capacity requirements are the best estimates currently available. The District reserves the right to modify quantity and configuration requirements. The vendor agrees to sell the District the revised quantity of items at the unit price (or lower) as stated in the RFP regardless of quantity changes.

2.14 Vendor Qualifications

References

Vendors must provide a minimum of five references (Texas school district references are preferred). These references must be for projects that are similar in scope and design, and have been completed by the vendor within the last two (2) years. References that are not positive will be grounds for vendor disqualification.

The District may, with full cooperation of the vendors, visit client installation to observe equipment operations and consult with references. Specified visits and discussion shall be arranged through the vendors; however, the vendor personnel shall **not** be present during discussions with references.

2.15 Indemnification

The vendor shall indemnify and hold harmless the district, its agents and employees from or on account of any injuries or damages, received or sustained by any person or persons during or on account of any operation connected with this Contract; or by consequence of any negligence (excluding negligence of the district, its agents or employees) in connection with the same; or by use of any improper materials or by or on account of any act or omission of said Vendor or its subcontractors, agents, servants or employees. The vendor further agrees to indemnify and hold harmless the district, its agents or employees, against claims or liability arising from or based upon the violation of any federal, state, county, city or other applicable laws, bylaws, ordinances, or regulations by the vendor, its agents, associates, or employees.

The indemnification provided above shall obligate the vendor to defend at its own expense or to provide for such defense, at the district's option, of any and all claims of liability and all suits and actions of every name and description that may be brought against the district which may result from the operations and activities under this Contract whether the installation operations be performed by the Vendor, subcontractor, or by anyone directly or indirectly employed or hired by either.

The award of this Contract to the vendor shall obligate the vendor to comply with the foregoing indemnity provision; however, the collateral obligation on insuring this indemnity must be complied with as set forth.

2.16 Evaluation of Responses

Vendors must fill out the enclosed district price sheets and the forms provided in Attachment I. Failure to do so will disqualify vendor. Incomplete responses will not be considered.

The district reserves the right to accept or reject all proposals or sections thereof. In addition, the district reserves the right to award without further discussion. **Therefore, responses should be submitted initially with the most favorable terms that the vendor can propose.**

2.17 EVALUATION CRITERIA

The district will evaluate vendor's proposals based on the following criteria:

- (30%) purchase price;
- (25%) the total long-term cost to the district to acquire & maintain the vendor's goods or services including monthly fees, licenses, and/or maintenance requirements;
- (15%) the quality of the vendor's goods or services and the extent to which the goods or services meet the district's needs;
- (15%) the vendor's relationship with the district;
- (10%) the reputation of the vendor and of the vendor's goods or services;
- (5%) any other relevant factor specifically stated in the request for bids or proposals.

2.18 Cancellation

In the event provisions of this RFP are violated by the vendor, the district may give written notice to the vendor stating the deficiencies and unless deficiencies are corrected within *five (5)* district working days, recommendations will be made to the district for immediate cancellation. The district reserves the right to terminate immediately any contract resulting from this RFP for failure to correct deficiencies.

2.19 Advertising

The vendor agrees not to use the results from this RFP as a part of any commercial advertising without prior written approval of the Superintendent or the Superintendent's Designee

2.20 Liability and Insurance

The vendor shall assume the full duty, obligation, and expense of obtaining and maintaining necessary insurance.

2.20.1 Insurance Coverage

The vendor shall be fully liable to provide and maintain in force during the life of this Contract, such as insurance as General Comprehensive Liability Insurance, Comprehensive Auto Liability Insurance, and Workers' Compensations Insurance to assure to the District the protection contained in the foregoing indemnification provision undertaken by the vendor. Such policies shall be issued by companies authorized to do business in the State of Texas and having agents upon whom service of process may be made in the District and shall contain as a minimum, the following provisions, coverage, and policy limits of liability.

2.20.2 General Liability

General Liability Insurance as shall protect the District, the vendor, subcontractor, agents, and employees from claims for damages. The limits of liability provided by such policy shall be no less than **Five Hundred Thousand Dollars (\$500,000.00)** per occurrence combined single limit bodily injury and property damage, and an amount no less than **One Million Dollars(\$1,000,000.00)** for damages on account of all occurrences.

2.20.3 Auto Liability

Auto Liability Insurance with bodily injury limits of not less than **Three Hundred Thousand Dollars (\$300,000.00)** per occurrence, **Five Thousand Dollars (\$500,000)** Aggregate, and property damage limits of not less than **Three Hundred Thousand Dollars (300,000.00)** per occurrence.

2.20.4 Workers' Compensation

Workers' Compensation and Employer's Liability Insurance with minimum limits as required by the State of Texas but in no case less than **One Hundred Thousand Dollars (\$100,000.00)**

2.20.5 Proof of Insurance

The vendor shall furnish to the District, at the District's request, a Certificate of Insurance or duplicate policies of insurance described above which specifically protect the District. The vendor also agrees to enter a defense on behalf of the District, to any and all suits or actions, in which the liability of the District is vicarious and is predicated upon allegation of some act of omission by the vendor, subcontractor, or their agents.

2.20.6 Claims

In any and all claims against the District or any of their agents or employees by any employee of the vendor, any subcontractor, or anyone directly or indirectly employed by any of the contracting parties or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or types of damages, compensation acts, disability benefit acts, or other employee benefit act.

III. SPECIFICATIONS (INSERT YOUR DISTRICTS SPECIFICATIONS BELOW)

3.1 Overview

This proposal will include replacing older equipment that is currently being used, including: Wireless Access Points and Switches. Please include installation and configuration in the pricing.

3.2 Wireless Access Points – Minimum of 10. Cisco Meraki Access Points are preferred. Please include installation and configuration in the pricing.

3.3 Switches – Minimum of 6. Cisco Meraki Preferred. Switches should be 10/100/1000 48 port switch with POE. Will need (3) 1GB fiber ports and fiber modules. Please include installation and configuration in the pricing.

Attachment II - Pricing

Prepare spreadsheets for each attachment that provides pricing for each component. Print the spreadsheets and submit them in your printed proposal. Include the spreadsheet files in your electronic copies. Use the following format in your spreadsheet:

Pricing – Wireless Access Points

Product Name	Product Number	Quantity	Price	Extended

Pricing – Switches

Product Name	Product Number	Quantity	Price	Extended

**Pricing Summary –
One-time costs**

Component	Pricing
Wireless Access Points	
Switches	
Subtotal	

Description	Annual Pricing

Recurring costs - Please list annual licenses, maintenance, or support fees required to meet the requirements of this RFP.

Please explain any of the annual maintenance or support fees:

-End of Attachment II - Pricing

ATTACHMENT I (RFP #1-2016)

1. Is your company a historically underutilized business (HUB)?

Yes No

2. Has your company been designated as a Qualified Information Systems Vendor by the General Services Commission of the State of Texas? (If so, attach copy of the notification letter from GSC)

Yes No

3. Please state the number of years that your company has been in business.

Number of years in business: _____

4. Please state your company's annual dollar volume in sales.

Annual dollar volume in sales: _____

5. Does your company offer on-site hardware services in New Summerfield?

Yes No

6. If you offer on-site hardware services in New Summerfield, what is the name of the company who will perform the service?

Support Company: _____

7. If you offer on-site support, how many technicians will provide on-site support to New Summerfield ISD?

Number of Local Technicians: _____

8. Approximately how many school districts has your company done business with in the last 12 months?

Number of School Districts: _____

9. Approximately what dollar volume in sales did your company do with school districts in the last 12 months?

Annual dollar volume in sales to school districts: _____

10. What response time can your company assure the district for on-site service from the time the initial service call is placed? Please state time in number of hours.

Guaranteed Turnaround Time: _____

11. Please attach any additional information which you would like the district to consider in evaluating your response/proposal.

RFP # Network-2015 Company _____

ATTACHMENT I (RFP #1-2016)

(Continued)

12. Please list at least five (5) references (Texas school district references are preferred). Page may be photocopied for additional references.

Entity	Contact Person/Title	Phone Number	Project Cost
1.			
2.			
3.			
4.			
5.			

RFP #Network-2015

Company _____

New Summerfield INDEPENDENT SCHOOL DISTRICT

**Internal Connections
RFP #1-2016**

**NON-COLLUSION STATEMENT
AND SIGNATURE SHEET**

The undersigned affirms that he/she is duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this proposal in collusion with any other proposer, and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business, or to any individual affiliated with New Summerfield Independent School District prior to the official opening of this proposal.

Further, I affirm that after the opening of this proposal, I (or any representative of my company) will not discuss the contents of this proposal with any person affiliated with New Summerfield ISD, other than the Technology Director or her Designee, prior to the awarding of this proposal. I understand that failure to observe this procedure may cause my proposal to be rejected.

I, _____, have read the standard and additional terms and
(Print/Type Name of Company Officer)
Conditions, I fully understand them, and will fully execute them if I am awarded this proposal.

I have represented the truth concerning the felony conviction notification. I have checked off one of the three statements on page 5. Additionally, I agree to abide by any background checks and finger printing requirements deemed necessary.

I fully understand the proposal specifications.

COMPANY _____

ADDRESS _____

CITY, STATE, ZIP CODE _____

AREA CODE/TELEPHONE / FAX _____

FAX _____

EMAIL _____

SIGNATURE

TITLE

DATE